

MINUTES
GOVERNOR'S GROVE HOMEOWNERS ASSOCIATION
BOARD OF DIRECTORS MEETING
April 20, 2017

FIRSTSERVICE RESIDENTIAL
6074 FRANCONIA RD
ALEXANDRIA, VA

ATTENDEES Mr. Harvey Johnson, President; Mr. William Powell, Vice President; Ms. Carrie Tilley, Member; Mr. Neulen, Architectural; and Ms. Lisa Rohn, Treasurer

Absent: and Mr. Christopher Engleright, CMCA, First Service Residential.

CALL TO ORDER Harvey Johnson called the April 20, 2017 Board of Directors Meeting to Order at 7:12 PM.

QUORUM There was a quorum present.

ADOPT AGENDA (A) Mr. Neulen moved, Mr. Powell seconded, to adopt the draft agenda. This motion passed unanimously.

APPROVAL OF MINUTES (A) Mr. Powell moved and Mr. Neulen seconded approval of the minutes for the February 28, 2017 Board Meeting.

OPEN FORUM No homeowners attended.

OFFICER AND COMMITTEE REPORTS

President' Report Mr. Johnson deferred comment pending agenda items.

Vice President's Report Mr. Powell deferred comments to the list of agenda items. .

Treasurer's Report Ms. Rohn deferred comments to the list of agenda items

Grounds Report Mr. Powell deferred comments to the list of agenda items.

OLD BUSINESS

(A) 2027 Spring Inspections: The Board will follow a similar process for the conduct of the inspections: hiring of the same inspector; a pre-meet to align expectations; and performance of the inspections. The Board expects fewer but better described violations. The inspections will begin shortly after May 15th. The Board expects a more streamlined process with First Service, one that will be easier for the homeowner to report progress and easier for the Board to be aware of and maintain status. Mr. Neulen will update notice to the homeowners with intent to distribute in advance of the conduct of the inspections.

Asphalt Engineering Proposals: The Board anticipates the Facilities Engineering Associates (FEA) will conduct their assessment of the roads sidewalks and curbs on or around April 24th. That inspection will start a process that will include: a report to the Board within two weeks of the inspection; draft documents to support a request for proposal and selection of a contractor; and oversight of the work to be performed. Mr. Johnson committed to preparing a written information awareness and update to be distributed to all homeowners.

(A) Tree Work Update: The Board discussed the actions needed to complete the tree work that resulted from the winter storms. Mr. Powell and Ms. Rohn were authorized to complete all of the previously proposed work with exception of the tree on Palin Place. Mr. Johnson inspected the tree on Palin Pl and was not convinced that the tree was on GGHOA property. Further, the Board was interested to obtain advice from the arborist regarding the growth of existing trees. Mr. Engleright will be requested to inquire with the arborist.

NEW BUSINESS:

(A) Landscaping Projects: The Board approved the intent to seek proposals from J&J Landscaping for two landscaping projects. The Board discussed those two proposals and determined that there was need to ensure irrigation in advance of investing in the landscaping. And, there was a desire to re-evaluate the proposal for the landscaping closest to the West Entrance. M. Engleright was ask to coordinate an irrigation proposal from Affordable Lighting and Irrigation and Mr. Johnson was to offer new requirements for the landscaping proposal.

(A) Governors Hill: Mr. Engleright will again be asked to invoice Governors Hill for their 2017 contribution to the Pond Maintenance.

Roofing Shingles: The Board approved establishing 3-Tab or architectural shingle, but only with "Weathered Wood" or equivalent color as the standard for roof shingle replacement.

MANAGEMENT REPORT.

Mr. Engleright was absent.

EXECUTIVE SESSION

Mr. Powell moved to close the open meeting and move forward to executive session to discuss a legal matter and delinquencies at 8:20 pm. Ms. Rohn seconded and the motion passed unanimously.

ADJOURNMENT

There being no further business before the Board of Directors, the meeting was adjourned at 8:45 PM.

(A) Action