

**MINUTES**  
**GOVERNOR'S GROVE HOMEOWNERS ASSOCIATION**  
**BOARD OF DIRECTORS MEETING**  
**August 21, 2017**

**FIRSTSERVICE RESIDENTIAL**  
**6074 FRANCONIA RD**  
**ALEXANDRIA, VA**

**ATTENDEES** Mr. Harvey Johnson, President; Mr. William Powell, Vice President; Mr. Barry Neulen, LARC; Ms. Carrie Tilley, Member; and Ms. Lisa Rohn, Treasurer. And Mr. Rob Martin, First Service Residential

**CALL TO ORDER** Mr. Johnson called the August 21, 2017 Board of Directors Meeting to Order at 7:05 PM.

**QUORUM** There was a quorum present.

**ADOPT AGENDA** (A) Mr. Neulen moved, Ms. Rohn seconded, to adopt the draft agenda. This motion passed unanimously.

**APPROVAL OF MINUTES** (A) Mr. Neulen moved and Ms. Rohn seconded approval of the minutes for the June 19, 2017 Board Meeting.

**OPEN FORUM** No homeowners attended.

**OFFICER AND COMMITTEE REPORTS**

***President' Report***  
Mr. Johnson deferred comment pending agenda items.

***Vice President's Report***  
Mr. Powell deferred comments to the list of agenda items. .

***Treasurer's Report***  
Ms. Rohn deferred comments to the list of agenda items

***Grounds Report***  
Mr. Powell deferred comments to the list of agenda items.

## **OLD BUSINESS**

(A) Asphalt Engineering Prosals: The Board reviewed the bid summary information from four bidders as provided by Facility Engineering Associates (FEA). After deliberation, the Board selected Finley Asphalt and Sealing, Inc. to provide paving services. The Board will expect FEA to coordinate the preparation of a contract for the services and identification of a work schedule.

(A) J&J Landscaping Proposals: Three landscaping projects are scheduled to be completed no later than September 11<sup>th</sup>. Mr. Martin was tasked to coordinate with Affordable Irrigation to adjust the sprinkler heads to provide adequate irrigation. The Board also discussed the application of chemicals in the common areas. Recognizing the concerns of homeowners with pets, the Board intends that J&J Landscaping do the following in advance of an application of pesticides: 1) provide e-mail notice 48 hours in advance; 2) post signs at each entrance and adjacent to the tennis courts and dog park; and 3) place the date of application on the signs.

(A) PSE Proposal for Light Proposal: The Board approved a proposal to install two lights. Approval of both will net a 10% price savings. One light will be installed near the gazebo and the other at the west entrance cross walk. The Board approved the lantern style.

## **NEW BUSINESS:**

(A) 2027 Spring Inspections: The Board determined that it would not pursue the remaining violation notices for 2016 as those remaining violations were also identified during the 2017 inspections. Mr. Martin was asked to conduct the 2017 re-inspections. Any repairs not completed would result in 2<sup>nd</sup> Notice letters with a 30-day window to complete repairs.

(A) Tree Work Update: The Board approved a Sav-A-Tree proposal to address all know tree issues to include the following:

1. Removal of two trees on common area behind the home at 3409 Tennessee Drive
2. Removal of the tree and root ball that remains from the winter storms
3. Advice regarding the limited growth of the trees along the asphalt path and eastern entrance
4. Removal of a dead holly at the western entrance
5. A proposed tree maintenance plan that would include annual trimming as well as fertilization for growth

(A) Parking: The Board discussed a number of parking issues. In the instance of a vehicle owned by a friend of a homeowner, the Board

determined that the vehicle could not be parked in visitor spot but could occupy a spot in the overflow parking. The Board members will be more attentive to checking for violations of the Parking Policy by vehicles in Visitor parking.

(A) Unleashed Dogs: The Board was aware of a number of issues where unleashed dogs raised concern by several homeowners. The Board asked Mr. Martin to send a blast e-mail to homeowners reminding all that dogs must be leashed when outside of homes. The note will recommend that concerned homeowners report incidents to Fairfax County Animal Control.

(A) Annual Meeting: The Board selected October 19, 2017 as the date for the Annual Meeting to be held at Cameron United Methodist Church..

### **MANAGEMENT REPORT.**

Mr. Martin reviewed the current budget status and reported no issues of Concern.

### **EXECUTIVE SESSION**

Ms. Rohn moved to close the open meeting and move forward to executive session to discuss a legal matter and delinquencies at 8:38 pm. Ms. Tilley seconded and the motion passed unanimously.

### **ADJOURNMENT**

There being no further business before the Board of Directors, the meeting was adjourned at 9:15 PM.

(A) Action