

**DRAFT MINUTES
GOVERNOR'S GROVE HOMEOWNERS ASSOCIATION
BOARD OF DIRECTORS MEETING
February 18, 2016**

**FIRSTSERVICE RESIDENTIAL
6074 FRANCONIA RD
ALEXANDRIA, VA**

ATTENDEES

Mr. Harvey Johnson, President; Mr. William Powell, Vice President; Mr. Barry Neulen, Director; Ms. Carrie Tilley, Treasurer; Ms. Lisa Rohn, Member and Mr. Christopher Engleright, CMCA, FirstService Residential.

Absent: None

CALL TO ORDER

Harvey Johnson called the February 18, 2016 Board of Directors Meeting to Order at 7:10pm.

QUORUM

There was a quorum present.

ADOPT AGENDA

(A) Ms. Rohn moved, Mr. Neulen seconded, to adopt the draft agenda. This motion passed unanimously.

APPROVAL OF MINUTES

(A) Mr. Neulen moved and Mr. Powell seconded approval of the minutes for the December 21, 2015 Board Meeting.

OPEN FORUM

Mr. Mike Payne and Ms. Barbara Johnson, resident homeowners, were present. They offered a number of comments on services provided: the lawn care started off poorly but improved through the year; and snow removal was good overall though on one occasion there seemed to be a lot of ice that was not quickly treated. They inquired as to whether the home maintenance company at the annual meeting was a preferred deck company. The Board, as is custom, offered no endorsement.

OFFICER AND COMMITTEE REPORTS

President's Report

Mr. Johnson deferred comment pending agenda items.

Vice President's Report

Mr. Powell deferred comments to the list of agenda items. .

Treasurer's Report

Ms. Tilley deferred comments to the list of agenda items

Grounds Report

Mr. Powell commented on the performance of Emery Snow Removal. He noted that they performed very well during the very large storms but were a bit slow on the smaller storm. Overall performance was satisfactory.

OLD BUSINESS

(A) Review of the Directory Form and Cover Letter: The Board was satisfied with the form, as formatted by Ms. Rohn, and the cover letter. The Board decided to offer \$50 for the first 50 forms returned to incentivize homeowner and renters to respond. Mr. Engleright was to coordinate mail and e-mail release and put in place the necessary notice to the FirstService team to register receipt time and sequence needed to note first 50 responses.

(A) Arborist Proposal:: The Board approved adjustments to the Save-A-Tree proposal and unanimously authored work to be performed.

(A) FY16 Reserve Project Update: Mr. Engleright will seek proposals from Bishop Tennis for the tennis court surface repair and painting; and Tibbs Asphalt for the planned road repair and resurface. The tennis court repair would be planned for May, and the roadwork during early summer.

Website Update: Ms. Tilley reported that she would be working on the new design during the months of March and April.

(A) LARC Update, Final 2015 Re-Inspection: Mr. Neulen noted that all re-inspections were complete and that all notices have been sent to homeowners. Board members are to check on Street lights and note those non-working by February 26th.

(A) Speed Bumps Traffic Calming: The Board engaged in a lengthy discussion of the need to install speed bumps to moderate the speed of cars entering and approaching both entrances. The result of the discussion was that the Board unanimously agreed with the need to install a speed bump at the west entrance. And, the Board agreed to petition homeowners to gain consensus for the installation. Mr. Neulen will draft a statement describing the Board's perspective. The perspective will be converted to into a petition. Mr. Johnson agreed to walk through the neighborhood to obtain homeowner votes for or against the proposal. If approved, a 10 mph speedbump would be installed during the road repair in early summer.

NEW BUSINESS

(A) Street Light Repair: The Board received an e-mail from a homeowner reporting a street light outage and a potential violation of the parking policy. Mr. Engleright will contact a vendor to repair the streetlight at the end of Grovehurst. The Board agreed to check into the potential parking violation.

MANAGEMENT REPORT.

Mr. Engleright reviewed the Financial Statement Analysis with no issues identified. GGHOA remains in a strong financial position.

EXECUTIVE SESSION

Mr. Johnson moved to close the open meeting and move forward to executive session to discuss a legal matter and delinquencies at 8:45 pm. This motion passed unanimously.

ADJOURNMENT

There being no further business before the Board of Directors, the meeting was adjourned at 9:17 pm.

(A) Action