

**MINUTES  
GOVERNOR'S GROVE HOMEOWNERS ASSOCIATION  
BOARD OF DIRECTORS MEETING  
June 19, 2017**

**FIRSTSERVICE RESIDENTIAL  
6074 FRANCONIA RD  
ALEXANDRIA, VA**

**ATTENDEES** Mr. Harvey Johnson, President; Mr. William Powell, Vice President; Ms. Carrie Tilley, Member; and Ms. Lisa Rohn, Treasurer. Mr. Rob Martin and Mr. Tim O'Connor, First Service Residential

Absent: Mr. Barry Neulen

**CALL TO ORDER** Mr. Johnson called the June 19, 2017 Board of Directors Meeting to Order at 7:10 PM.

**QUORUM** There was a quorum present.

**ADOPT AGENDA** (A) Mr. Powell moved, Ms. Rohn seconded, to adopt the draft agenda. This motion passed unanimously.

**APPROVAL OF MINUTES** (A) Mr. Powell moved and Ms. Rohn seconded approval of the minutes for the April 20, 2017 Board Meeting.

**OPEN FORUM** No homeowners attended.

**OFFICER AND COMMITTEE REPORTS**

***President' Report*** Mr. Johnson deferred comment pending agenda items.

***Vice President's Report*** Mr. Powell deferred comments to the list of agenda items. .

***Treasurer's Report*** Ms. Rohn deferred comments to the list of agenda items

***Grounds Report*** Mr. Powell deferred comments to the list of agenda items.

**OLD BUSINESS**

(A) Asphalt Engineering Proposals: The Board will review the draft “manual” and provide comments no later than June 26<sup>th</sup>. The Board is expecting work to begin by early August.

(A) J&J Landscaping Proposals: The Board approved two proposals. The work will be sequenced following installation of the additional streetlight. The Board requested that Mr. Martin coordinate with Affordable Sprinkler to ensure the irrigation system was adjusted appropriately.

(A) PSE Proposal for Light Proposal: The Board approved a proposal to install two lights. Approval of both will net a 10% price savings. One light will be installed near the gazebo and the other at the west entrance cross walk.

**NEW BUSINESS:**

(A) 2027 Spring Inspections: The Board inspections will be complete by June 23<sup>rd</sup>. First Service will coordinate to ensure that letters are properly formatted with key information. Ms. Rohn will review and approve the letters prior to their mailing. For the remaining 2016 inspections, First Service will evaluate and send letters no later than June 30<sup>th</sup>. The fines will start to accumulate for those who had a hearing, received an extension yet failed to resolve violation. The fines will also accumulate for those who chose not to attend the hearing and have not resolved the violation.

(A) Tree Work Update: The Board requested Mr. Martin contact Sav-A-Tree to request a new proposal to address the following:

1. Removal of two trees on common area behind the home at 3409 Tennessee Drive
2. Removal of the tree and root ball that remains from the winter storms
3. Advice regarding the limited growth of the trees along the asphalt path and eastern entrance
4. Removal of a dead holly at the western entrance
5. A proposed tree maintenance plan that would include annual trimming as well as fertilization for growth

(A) Playground Equipment: The Board requested that Mr. Martin seek proposals to de-install the current playground equipment and install new playground equipment. The Board will consider relocating to other locations, perhaps adjacent to the tennis court or near the corner of Grovehurst and GPC.

**MANAGEMENT REPORT.**

Mr. Martin reviewed the current budget status and reported no issues of concern.

**EXECUTIVE SESSION**

Ms. Rohn moved to close the open meeting and move forward to executive session to discuss a legal matter and delinquencies at 8:09 pm. Ms. Tilley seconded and the motion passed unanimously.

**ADJOURNMENT**

There being no further business before the Board of Directors, the meeting was adjourned at 9:20 PM.

(A) Action